Institute Best Practices

To mark excellence, Institute has following best practices,

1. **Interactive Campus**
2. **Scholastic Best Practices**

Best Practice 1
Interactive Campus :

Objectives:

- To administer interactive environment, institute promotes use of ICT by using smart boards and computer labs.
- To provide fully functional **ERP** for administering and managing for all administrative and academic processes with remote access facility.
- To provide digitalized examination system in place.
- To provide access to students to read books through E-Library resources.

The Context:
- Teaching Learning Process needs to be interactive and ICT plays an important role to make it more effective.
- The ERP (Accsoft) acts as main source which organizes, monitors and simplifies all the procedures in institute starting from admissions to placement.(end to end solution)
- Digitalization of exams is completely automated process where entire data feeding is online and minimal human interference is required. Students can access results seamlessly. The institute possess facility to conduct multiple choice online pro-metric examination with add on facility that student can give this examination from remote locations.
- Teaching material or reference material is made available to students through FTP and other e-resources 24x7.

The Practice:

- Smart boards are used by both faculty and students, where they can interact by sharing the presentations and recorded sessions will be made available later.
- Students can access FTP and e-resources for previous sessions and activities conducted in class.
- At institute Accsoft is used at all levels to help their stakeholders like HR department, Accounts, Examination and for faculty and student interaction.

Activities supported:
- Smart boards improve teaching and learning process whereby students get updated

information. Simultaneously faculty can choose white board, audio-visuals to enhance learning pattern.

- Accosft helps in maintaining Student's personal information and academic history. Regular tasks can be handled well (marking attendance, uploading marks, time schedules etc.)
  Various reports are available like reports of poor performers and irregular students are available to HoD / Directors and they counsel those student and mentors intimate the parents, if required. Feedback on teachers regarding courses taught can be taken through the portal. Summary report can be generated for each teacher, section and semester.
- On time exams are conducted through digital examination system, students at different location can appear in exams.
- E-learning resources enhance the knowledge as due to this they can access the lectures and activities at any time.

Evidence of Success:

- Smart Boards and e-learning resources supports students in their up-skilling and make students placement ready. Students become more updated.
- With the help of Accsoft many administrative work can be done timely and effectively
- Digital examination scheme helps in on time exams and result declaration and by use of minimal interference and with transparency.
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Problems Encountered/ Resources Required:

Resources required:

- Interactive campus requires ICT tools for both faculty and students

Note: The required resources have been provided by the management to enable the stakeholders to utilize the system effectively and our staff is tech savvy.

Problems encountered:

- Going through online teaching learning process , sometimes student shows disinterest and to control this post read are given after classes and their evaluation needs to be done critically for knowing their success in particular subject.

Best Practices2
Scholastic Best Practices:

Objectives:

1. To use Innovative Teaching pedagogy (Flip Class Room and Blended

Learning and other pedagogical styles)

2. To bring focus on Research for both Faculty and students.Transparent Policies are there.
3. To apply strict code of conduct to make faculty and students to adhere to Academic Integrity and to bring values and ethics in them.

The Context:

- PIMRG has its main focus Teaching and Learning Practices. Our faculty focuses on Objective based learning according to Bloom's Taxonomy where students can analyse the content shared in class and synthesise the information. Keeping in view various teaching practices we use like Flip Classrooms and pedagogical techniques like Human Quality Development, Book review, VAC courses and many more are used.
- PIMRG's also believes in that good faculty while teaching also able to synthesise new content through research to add quality in teaching content. Keeping in view Research, Consultancy, and Conference is also an important academic practice to up skill our faculty and students.
- Being an academic institution we believe we should have strict adherence to the code of conduct.

The Practice:

- During Covid 19, Flip Classroom and Blended learning practice was successfully followed for few subjects where first students were normalized with topic by asking question regarding the particular topic and then sharing various video tutorials as well as demonstrative videos which after viewing they discuss in groups and further come to class with solution, so more of information synthesis is there which improves learning.
- Our learned faculty embraces teaching with various teaching pedagogies according to students understanding and course. Teaching pedagogies used are Role Plays, Business Quiz, Project Assignments, other than this specific pedagogy is used regarding particular subjects through simulation, case studies and many more are used.
- New teaching pedagogies become part of internal assessment, introduced every year for 360 degree development of students like LTM (Learning through movies, up skilling through Value Added Courses, Story Telling Component, (Inculcating habit of reading and linking to subject taught, Virtual Share Trading, Human Quality Component, Skill Training at various stages: Various workshop, seminars and personality development sessions conducted time to time.
- Research policy is implemented to promote research amongst institute faculties and students as well as for academic integrity. Every year Good publications receive incentive and provisions to attend conferences and seminars outside.
- Proctorial and proper discipline committee is there to ensure the adherence code of conduct.

Activities Supported:

- Flip Classroom and Blended pedagogy was used by all faculty members in their respective sessions and Accsoft portal (integrated with zoom link) has supported majorly in taking online classes.
- Existence of Internal assessment and evaluation for pedagogies are there for both the conventional as well as innovative teaching pedagogy like Role Plays, Business Quiz, Project Assignments, Blended learning, case studies, simulation games and case studies helps in more of understanding the subject.
- Seminars and Conferences are organized for promoting research. FDPs are conducted. Major research Projects are conducted by students with help of faculty.
- Assignments of students are checked for plagiarism before submission. Code of Ethics is involved for timely submission of assignments and discipline in class.

Evidence of Success:

- Students have updated knowledge and they gets placement smoothly
- Good research papers have been developed by Faculties.
- Good number of student research is available through MRP's.
- Fair participation in Seminars and Conference by faculty members is there.
- Better assignments with less plagiarism resulting into original content development.

Problems Encountered/ Resources Required:
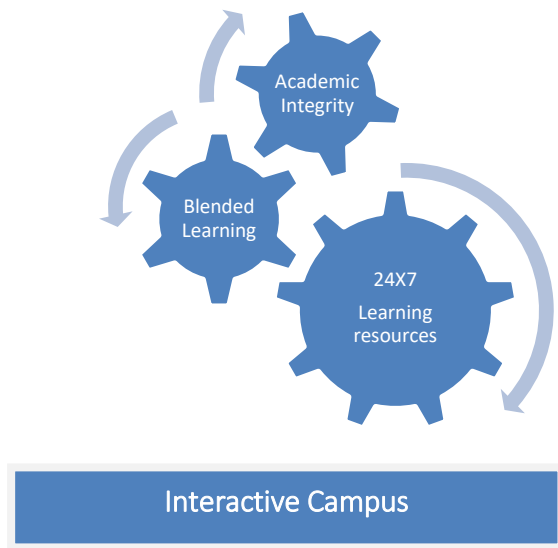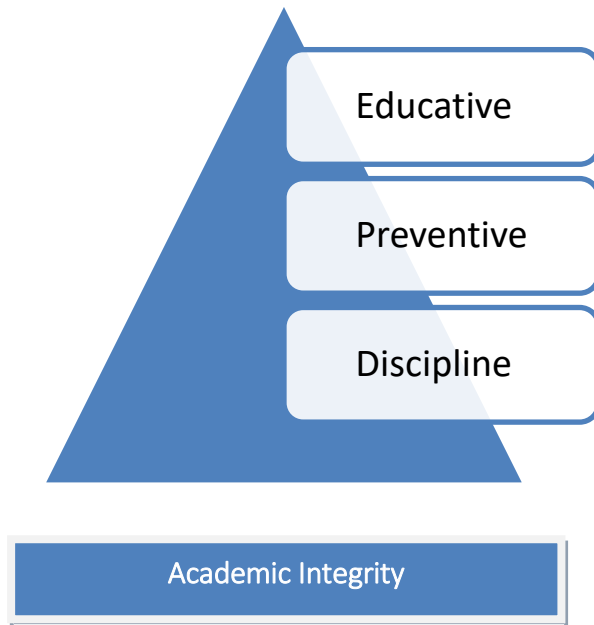
Resources required:

- For better learning environment ICT plays major role. Same is required by faculties and students in classroom. Smart board, audio video devices, Learning management system (Accosoft portal integrated with zoom link) were the requirements
- Funds provided for participation in conferences and seminars.
- Continuous evaluation system for new pedagogies.
- Committee should be there for discipline and forging code of conduct.

Note: All the desired resources were provided timely and implemented

Problems encountered:

- In starting students showed disinterest and faculties were not accustomed to it, gradually they find it easy and acquire skills to use it .
- Introduction of new pedagogy for courses every year but gradually teachers take more interest and as per their subject syllabus they created many unique pedagogies
- To involve student in research
- To shape academic integrity (educative, preventive and discipline) for both students and faculty in their respective areas.

Initially, faculty and staff took time to get themselves adapt and utilize the system for the benefit of better functioning. Later, they realized the advantage and started using it without any problem.

Educative

Preventive

Discipline

Academic Integrity

Academic Integrity

Blended Learning

24X7 Learning resources

Interactive Campus

Photographs :

VAC course done by students

State Budget Presentation

Accounting essay writing photographs

Human Quality Development